

# SAFETY & RESPECT

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## DRIVING SCHOOL

Dear Parent/Guardian of Novice Driver

We are happy to have your teen as a student in SAFETY & RESPECT Driving School. Students are eligible to take the Online Classroom portion at 14 years of age. We recommend taking the classroom around age 14 ½ or later. Once your child has turned 15 and has completed the Online Classroom course in its entirety, he/she may request the signed MV3001 form to go to the DMV where he/she will take the Instruction Permit exam. A parent/guardian must accompany your teen to the DMV to complete the sponsorship portion of the Instruction Permit application.

The following items must be brought to the DMV in order to receive a valid Instruction Permit:

1. **A CERTIFIED copy of his/her BIRTH CERTIFICATE.** Note: the hospital birth certificates or baptismal certificates are NOT acceptable. Get a certified copy of the birth certificate at the Register of Deeds of City Health Office.
2. **SOCIAL SECURITY CARD** or SS number and a second form of ID (i.e. school id).
3. A **SIGNED MV3001** form provided by Safety and Respect. We can email this form the day the student turns 15 or later, never early. This form is time sensitive so do not request it if you are not going to the DMV within one week.
4. A third form of ID with the student's name and address listed for the Real ID.
5. A person who is willing to provide sponsorship or consent. This is usually a parent or guardian. This person takes financial responsibility for the teen.
6. Required DMV fee of \$35.00.

When your teen has received his/her Instruction Permit, he/she may begin the Behind the Wheel portion with us and drive with his/her parents/guardian. **All teens with a valid WI Instruction Permit must complete a minimum of one - two hour driving session with a certified Safety and Respect Instructor within 60 days of when the MV3001 form was signed by Safety and Respect in order to retain a valid permit. Failure to complete the state required one drive time will result in a course drop per state statutes thus rendering the permit invalid.**

Before attempting the road test or applying for the waiver program, the student must log and verify a minimum of 50 practice hours. Six of these hours will be with us and will equal 10 of the 50 hours required. The remaining hours will be with you. Ten of the hours you supervise must be at night while the remaining hours can be clocked either day or night. Remember to keep a log of driving hours in case the DMV request this from you.

Please email with any questions or even if you just need support. Your teen wants to do a good job and you want them to be a safe and accomplished driver before "going it alone" on the road. The time they spend with you in the car allows you to evaluate their physical, social, and mental readiness to accept the responsibility for SAFETY & RESPECT that goes along with the privilege of obtaining a driver's license.